

### **Setting Up A Group Checking Account**

Our 7th Tradition states: “ *Every Group ought to be fully self-supporting, declining outside contributions.*” And our 4th Tradition says: “*Every group should be autonomous, except in matters affecting other groups or FA as a whole.*” It is important for our groups and fellowship as a whole, that there be no question regarding the funds held by the group treasurer. The FA World Service Board, in an effort to address concerns regarding the group’s funds, has established a policy for our member groups to help with accountability. Any group having \$250 US (or locally equivalent amount of funds) must establish a bank account not affiliated or linked to any individual member.

It is the policy of the World Service Board not to give out our Tax Id# to individual groups. To do so would make our own accounting much more difficult. There is a way, however, for you to set up an account for your group but you will need to apply for Employer Identification Number (EIN). The attached link will provide you with a partially filled out SS-4 form. Once you have the form in hand and filled out, you can call the IRS at 1-800-829-4933 to give or fax them the information and receive your EIN over the phone.