

**Families Anonymous  
Minutes of the Meeting of the Board of Directors  
September 21, 2019**

**INTRODUCTION**

**1. Call to Order:** 2:00 EDT, by Barbara, Chair

**2. Roll Call:** by Christy, Secretary

<u>Name</u>	<u>WSB Role</u>	<u>Attendance</u>	<u>Monthly Report</u>
Barbara S	Chair	P	W
Maria S	Vice Chair	P	W
John S	Treasurer	P	W
Christy R	Secretary	P	W
Alan B	BMAL	P	W
Ann P	BMAL	P	W
Bev B	BMAL	E	N
Bob S	BMAL	P	W
Donna D	BMAL	P	W
George R	BMAL	P	W
Hank H	BMAL	E	L
Helen L	BMAL	E	L
Jeff S	BMAL	P	N
Marc B	BMAL	P	W
Marcia C	BMAL	P	W
Odalys A	BMAL	P	W
Vince M	BMAL	P	E

Attendance Key: P=Present, A=Absent, E=Excused, LOA=Leave of Absence

Monthly Report Key: W= Submitted by deadline, L=Submitted after deadline,  
N=No report submitted, E=Excused for extenuating circumstances

**3. Acceptance of Published Agenda:**

- George moved to accept the Agenda, Donna seconded, voted on and accepted.

**4. Tradition One:**

- Read by Alan: *“Our common welfare should come first; personal progress for the greatest number depends on unity.”*

#### **5. Approval of August 2019 WSB Minutes:**

- As per Christy, still ‘under construction’ will bring forward for approval at October 2019 BOD meeting.

#### **6. Chair's Report:**

- There were no comments or questions concerning the Chair’s Report.

#### **7. Treasurer's Report:**

- John reported that he and David continue to work on reconciliation of financials, presently a month behind (will present September at October meeting).
- John reported that financials presently are in perfect order, with no discrepancies.
- John reported he was able to get monthly fee at Chase down from \$40 to \$30 and hoping to get the fee totally eliminated.
- John reported that he is working on a plan to consider as an agenda item, regarding possibly moving the Savings account to a type of money making account (keeping in mind it being secure and not risky).

### **STANDING COMMITTEE REPORTS**

<b><u>Committee</u></b>	<b><u>Chair</u></b>
SC-1 Public Information	Alan B
SC-2 WSO	Maria S
SC-3 Literature	Ann P
SC-4 Twelve Step Rag Newsletter	Bob S
SC-5 Bylaws, Parliamentary	George R
SC-6 International Groups	Vince M
SC-7 Budget Committee	John S
SC-8 Sponsorship	Helen L
SC-9 Group Outreach	Donna D
SC-10 Financial Oversight	George R
SC-11 Technology	Hank H

- **SC-1 Public Information:**
  - o Alan reported there will be an upcoming interview aired on WGN Chicago. He found someone from the Chicago area (from a Chicago area FA group) date upcoming.
  - o Alan announced he is no longer juggling two jobs and would be more available to focus on his FA duties.
  
- **SC-2 WSO:**
- Maria reported that the time was coming up for Angel and Nicole's annual review and there were forms to fill out. George, Donna, John and Ann volunteered.
- **SC-4 Twelve Step Rag Newsletter:**
  - o Bob reported that he received ideas for a new title. There were 11 responses and many with Serenity in it. He has compiled a list of possibilities to replace the present title RAG. He also suggested a revote/another round of votes. After a discussion he will email a condensed list for a second review
  - o Bob reported that the upcoming issue of the RAG should be out early in November.
- Bob indicated he has some concerns about quotes being used from non-FA literature and this needed to be addressed.
- George expressed concern about a possible need to change/update by-laws if newsletter name changes
- **SC-6 International Groups:**
  - o Helen had been chairing this group during Vince's LOA.
  - o Ann had been taking translation requests and cc'd everything for Vince.
- **SC-10 Financial Oversight:**
  - o George reported he was in the process of reviewing the Final Report.

**AD-HOC COMMITTEE REPORTS**

<u>Committee</u>	<u>Chair</u>
AH-2 Convention Liaison	Barbara S
AH-3 Intergroup Support & Development	Marc B
AH-4 Document Review	Ann P
AH-5 Long Range Planning	Marc B
AH-6 Revenue Growth Task Force	Bob S

- **AH-2 Convention Liaison:**
  - Barbara had reported, regarding the list of attendees of Atlanta 2019 convention that Jeff had compiled and Maria had sent out 80+ emails, we

were hopefully waiting for responses. We had also received information that Jon S. #641 had heard that possibly Nashville had expressed interest for 2020 bid, and Barb said she'd look into it. There was word that the E-meeting Group was seriously considering the 2021 bid (no location as yet).

- **AH-3 Intergroup Support & Development:**

- Mark reported that Cleveland is disbanding due to lack of participation (will send a check of group funds to WSO).

- **AH-4 Document Review:**

- Ann reported that she had stumbled upon a 2011 motion of a segregated bank acct. Discussion ensued..
- John mentioned concerns, said he has conferred with Donna. Concerns regarding Home Groups, weekly vs. monthly vs. quarterly balance of group funds and Group Conscience.
- Donna added that regarding unaccountable money, if can we put it on the registration form. (\$250 can be kept as cash, above that should be deposited in a bank account/citing 12 Traditions,actions..).
- Ann remarked that she would send to everyone 'the passed motion' re: all groups take all measures to open a bank account w/in 60 days. So, there is no need for another motion for this issue.
- Maria remarked that small groups re: more or less \$250, found in Group Secretary Handbook.
- George commented regarding this issue, there was never a policy put into place to add this to registration form, as every group is autonomous. And mentioned a situation in the past where a convention host group, had been given their seed money and that a problem had occurred because the money had been deposited in a personal bank account as opposed to a FA account.
- John cited Secretary Handbook suggests \$250. \*501(c)3\*
- Donna commented 5013C has nothing to do with it. As a precaution we have a rotation of leaders/who is in charge.
- George commented 'suggests/recommends', 'rule/policy', 2011/2019.
- Barb asked Ann if she could send a copy of the issue in question to all.
- Ann brought up Secretary meeting form (& treasurer report) that is available for groups to use at weekly home group meetings can be found on free downloads.
- Comments made by board members 'autonomous', suggested vs. guideline, checks/balances, model, not rule, Autonomy model...
- Barb expressed that By-laws state "all groups are autonomous", perhaps we could remind all once a year.
- George asked if we/Angel had received the WSOF-09 pamphlets 'Supporting Your Fellowship'. Yes, Ann had ordered 750 copies and they were delivered to WSO. And, it was also suggested that we no longer include the old website flyer with Literature orders.

- **AH-6 Revenue Growth Task Force:**

- George has reported that Maxx Potential still has a series of tasks to do, the work estimate to finish up the website and go live is estimated at \$1000, (this includes Maxx P performing migration of the site to iPower production environment, providing general support through the end of project and transferring our Literature from old site to new). He would like to call for a motion today.
- Barbara asked if we could change from iPower in the future. Hank had informed George that we had renewed for another year commitment until August of 2020.
- George expressed a concern regarding an Admin Password List that he had passed on to Hank and asked if there was an updated list/where is the list? Presently, the understanding is that Hank is the only one who has the Admin password to iPower, also where is the list of 20 other passwords of our products? He recommends that we generate an updated list for the Chair, Vice Chair and Data Coordinator. This issue is of great concern, expressed by the board.

### **UNFINISHED BUSINESS:**

#### **1. Revenue Growth Task Force**

- Continue follow-up regarding Admin Passwords and generating updated list. Recommendation to update list, discussion as to whom shall have access, and which passwords shall be included.

#### **2. Twelve Step Rag Newsletter**

- Continue the process of an update for 12 Step RAG name change.

### **NEW BUSINESS:**

#### **1. Motion – Tiger Team- Technology:**

- **Motion:** Move that the WSB approve the follow on contract for web services with Maxx Potential (MaxxP), Richmond, VA. This contract includes MaxxP performing the migration of the site to the iPower production environment, as well as providing general support for us through the end of the project.
- **Rationale:** While we have been able to perform much of the new site work in house (thank you Nicole!), the tasks covered by this Statement of Work are beyond our current in-house capabilities.
- **Implementation:** If approved by the WSB, MaxxP will perform the listed services which will bring the project through “go-live”, which we currently estimate as no later than November 1, 2019.
- **Cost:** The MaxxP cost for this contract is \$900. However, there will be fees for the software (Cart-to-Cart) needed to transfer our literature items from the

old website to the new website. The fees are estimated at this time to be approximately \$100, bringing the total to \$1000.

- **Motion Made**: by George to approve expenditure and Seconded by Ann, voted on and Approved.
- **Contract**: to be submitted for signature to Barbara Chair.

**TABLED ITEMS: none**

## **CLOSING**

### **1. Announcements and Other Items:**

- Christy asks that you now use her christyr@familiesanonymos.org email. Please use a fresh email to do monthly reports, with new Subject, as opposed to tacking on to another subject that has been discussed. It is easier for all to respond and account for your reports and submissions. Thank you.
- Roster needs a few updates, Christy phone #909-730-0527. If anyone else needs a correction please let Barbara know.

### **2. Adjournment**

- Motion to adjourn was made by Donna seconded by George, voted on and passed (3:23 pm EDT).

### **3. Closed with the Serenity Prayer**