

**Families Anonymous  
Minutes of the Meeting of the Board of Directors  
January 16, 2021**

**INTRODUCTION**

1. **Call to Order:** 2:02 EST, by Barbara S, Chair
2. **Roll Call:** by Maria on behalf of Christy, Secretary. Christy informed Maria that she will no longer be able to serve on the Board due to personal reasons.

<u>Name</u>	<u>WSB Role</u>	<u>Attendance</u>	<u>Monthly Report</u>
Barbara S	Chair	P	W
Maria S	Vice Chair	P	W
Cindy C	Treasurer	P	W
Christy R	Secretary	E	E
Alan B	BMAL	LOA	E
Ann P	BMAL	P	W
Bob S	BMAL	P	W
Chris Y	BMAL	P	W
David M	BMAL	P	W
George R	BMAL	E	W
Helen L	BMAL	P	L
Jeff S	BMAL	P	W
Marc B	BMAL	P	W
Marcia C	BMAL	P	W
Mike B	BMAL	P	L
Odalys A	BMAL	A	N

Attendance Key: P=Present, A=Absent, E=Excused, LOA=Leave of Absence

Monthly Report Key: W= Submitted by deadline, L=Submitted after deadline, N=No report submitted, E=Excused for extenuating circumstances

**3. Acceptance of Published Agenda:**

- Barbara moved to accept the Agenda, Maria seconded, voted on and accepted.

#### 4. Tradition One:

- Read by Marc: *“Our common welfare should come first; personal progress for the greatest number depends on unity.”*

#### 5. Approval of November 2020 WSB Minutes:

- Barbara moved to accept the November WSB Minutes, Bob seconded, voted on and approved. Maria to distribute.

#### 6. Chair's Report:

- There were no comments or questions concerning the Chair’s Report.

#### 7. Treasurer's Report:

- Cindy provided the November and December financial reports as part of her monthly report.
- Sales continue to decline; they are half of what they used to be. Donations were very strong in the month of December at \$10K. We are just over breaking even at this point in time.
- Cindy is getting ready to apply for a paycheck protection loan. Chase Bank is estimating that they will have the funds available on Tuesday. Just under \$10K is the most that we can ask for.
- There were no other comments or questions.

### **STANDING COMMITTEE REPORTS**

<b><u>Committee</u></b>	<b><u>Chair</u></b>
SC-1 Public Information	Jeff S
SC-2 WSO	Maria S
SC-3 Literature	Ann P
SC-4 Serenity Messenger Newsletter	Robert S
SC-5 Bylaws, Parliamentary	George R
SC-6 International Groups	Vince M
SC-7 Budget Committee	Cindy C
SC-8 Sponsorship	Helen L
SC-9 Group Outreach	Marcia C
SC-10 Financial Oversight	David M
SC-11 Technology	George R

- **SC-2 WSO**
  - Maria performed the year-end performance reviews for Angel and Nicole. Thank you to all who provided feedback. If anyone is interested in seeing a copy of their performance review documents, please let Maria know.
  - Some feedback from Angel:
    - Although the number of large literature orders from FA groups has decreased as a result of the pandemic, the number of smaller literature orders from individuals has increased. This has taken up a large amount of Angel's time.
    - Angel asked that the Board give her a heads up if calls are being directed to her (for example: when we're looking for volunteers for various committees via email blasts, or in the Serenity Messenger). That way she'll be aware and will be better able to respond.
      - Barbara suggested that responses to communications be directed to the Committee Chair, rather than the WSO.
  - Some feedback from Nicole:
    - Nicole would like the International Committee to facilitate her ability to communicate with international groups. It would be helpful to identify for each country a point of contact who is familiar with the English language. This would be very helpful when she's dealing with the registrations.
- **SC-4 Serenity Messenger Newsletter**
  - A new issue came out this week; we have received positive feedback. It has been coming together very nicely with Nicole's help.
  - Bob thanked Marcia and Chris for the work they've done in securing material for their recurring columns (*Focus:Group*, and *Word from the Board*).
- **SC-11 Technology**
  - Ann shared that Google Maps is not working properly on the website; the meeting locator is not functioning, and this has been going on for about a month now. Although the virtual meeting list is posted, she asked if we can post the complete meeting directory on the website until the issue is resolved; Nicole should have a copy. Marc indicated that they are working on the issue, and that he will follow up with George about posting the meeting list on the website.
- **Board Report from Mike B**
  - Along with his board report, Mike had sent a pdf document which is a starting point for discussions on the future of FA. He will post an editable version of the document on Google Drive and send the link to Board members. He asked that Board members add any of their thoughts on it.

- ▶ Marcia recalled that we had agreed to have a committee take the lead on this. She feels that it would be more efficient for them to work on this, and then bring proposals back to the Board.
- ▶ Maria indicated that at the November meeting we had agreed that the Long Range Planning Committee would take the lead.
  - Barbara suggested that Marc delegate parts of this out to others if needed.

## **AD-HOC COMMITTEE REPORTS**

<b><u>Committee</u></b>	<b><u>Chair</u></b>
AH-1 Convention Liaison	Barbara S
AH-2 Intergroup Support & Development	Marc B
AH-3 Document Review	Ann P
AH-4 Long Range Planning	Marc B
AH-5 Revenue Growth Task Force	Cindy C
AH-6 Virtual Meeting Format	Maria S

- **AH-6 Virtual Meeting Format**
  - Barbara had a question regarding the work this committee did with Partnership for a Drug Free NJ (PDFNJ). Maria explained that PDFNJ agreed to list FA on the resource page of its website. They also posted a blog written by Jeff. This will help raise awareness of FA among the recovery community in NJ. Marcia informed the Secretaries of the NJ Groups about this, since they may get people directed to their meetings.

## **UNFINISHED BUSINESS:**

### **1. Virtual Convention Committee**

- Marc mentioned that he has the ability to put together a virtual convention, but has nothing to report regarding the assembly of it.
- Barbara volunteered to be part of the group working with Marc on this.
- The plan is to have a few speakers, and hold a raffle and silent auction.

### **2. ABM - June 12, 2021**

- Barbara reminded the Board that the ABM will be held on June 12. She would like all the Board members to be there if possible.

- Barbara will follow up with Marc to ensure that we'll have everything in order to conduct this virtually.

## **NEW BUSINESS:**

### **1. MOTION LC-1 (January 2021)**

- **Motion:** The Literature Committee moves that the WSB approve the attached revision of #8004 *Starting a New FA Group*.
- **Rationale:**
  - The Literature Committee determined that revision of this piece was required.
  - The revisions include information on our new virtual meetings and a reference to our bimonthly newsletter by its new name.
- **Feasibility:**
  - The WSB has already had an opportunity to review and make comments on the revised piece.
  - Any comments offered by board members were considered prior to creating the attached revision.
  - The final PDF is attached to this motion.
- **Implementation:**
  - The Literature Committee will update the literature catalog to reflect this revision and will send the revision to the webmaster for uploading to the Free Downloads section of the website.
- **Motion made by Ann, seconded by Bob, voted on and approved.**

### **2. Nomination Committee**

- Maria reported that 3 officer positions will be up for election in June: Chair, Vice-Chair and Secretary. Board members should approach Barbara if they are interested in any of those positions.
- Six of the 12 BMALs will have completed their 2-year term in June.
- Because Christy has resigned, Barbara asked the Board to help identify someone who can take on the Secretary role. They can pass the name on to herself or Maria.
- Maria agreed to oversee the ballots / votes for the upcoming ABM in June, but asked for a volunteer to whom she could pass this on afterward.
- The Board agreed to reach out to identify potential Board members.
- Chris volunteered to draft a feature article for the Serenity Messenger, asking for volunteers for the Board. A less detailed version could also be included as a recurring ad under "Word from the Board".
- Barbara mentioned that the January mailing will also ask for volunteers for the Board.

**3. International Committee (IC)**

- Helen agreed to take on the role of Chair of the IC.
- Ann indicated that the responsibilities of the IC as it relates to the Literature Committee are summarized on our website in the International Policy.
- Barbara asked Helen to reach out to her if she needs help.

**TABLED ITEMS: None**

**CLOSING**

**1. Announcements and Other Items: None**

**2. Adjournment**

- Motion to adjourn was made by Chris, seconded by Ann, voted on and passed (2:42 pm EST).

**3. Closed with the Serenity Prayer**